1. History of the CHH IRB

The CHONG HUA HOSPITAL IRB was established in January 2009 in order to provide independent guidance, advice, and decisions on health research or other specific research protocols involving human participants and human biologic materials.

March 2009: The Chong Hua Hospital Institutional Review Board was established as mandated by the board of Trustees to be the administrative body to protect the rights and welfare of human research subjects recruited to participate in research activities conducted under auspices of the institution with Atty. Dean G. Decal as the chairman. This mandate was also to answer the clamor from the several pharmaceutical companies sponsoring clinical trials in the institutional.

Initially membership was limited to 7 members with 4 non-medical and 3 medical members. With constitution of the CHH IRB the committee there and then planned for applying for PHREB accreditation thus the process for SOP writing was initiated and ultimately completed its first version Sept 10, 2010. The members were then sent for training for both research ethics training and GCP training at the UP NIH with SOP training following the year after.

January 07, 2010: Registered in the Philippine Ethics Review Committee (ERC) Registry with registration number 10-071.

June 6-8, 2014: The Strategic Initiative for Developing Capacity in Ethical Review (SIDCER), Forum for Ethical Review Committees in Asia and the Western pacific (FERCAP) and Philippine Health Research Ethics Board (PHREB) conducted a survey visit at Chong Hua Hospital ERC.

November 25, 2014: Awarded a certificate of Accreditation as level 3 Ethics Review Committee by the Philippine National Health Research System (PNHRS) and Philippine Health Research Ethics Board (PHREB).

September 24, 2018: CHH-IRB was granted a Full 4-year level 3 Accreditation by

Philippine Health Research Ethics Board (PHREB).
The CHH-IRB also provides Basic and GCP seminars to other Institutions or IRB.

2. Mandate

Chong Hua Hospital is a large tertiary hospital in Cebu City with its mission: "We exist to heal with passion and care with compassion in the communities that we serve." It does this by "promoting a culture of safety and an environment of patient-centered care."

Chong Hua Hospital has created the Institutional Review Board to protect the rights and welfare of human research subjects and safeguard of patients recruited to participate in research activities conducted under the auspices of the hospital. All human researches undertaken within the system must be reviewed by the IRB. This research can be investigator initiated, i.e. protocols written by CHH physicians and allied personnel. The research can also be industry sponsored clinical trials undertaken by CHH physician-investigators, or by non-CHH investigators seeking approval of a PHREB Level III accredited IRB.

3. Integration into the Institutional Structure

The CHH IRB was established to be an independent organization **within** the CHH system that primarily gives oversight to health research. The CHH IRB is under the direct oversight of the Medical Director and through the Medical Director the Board Of Trustees appoints the CHH IRB Chairman. The tenure of the appointment is three years renewable for at most 2 terms. The chairman then endorses the CHH membership for the same tenure of 3 years.

4. Adherence to International and National Research Guidelines on Research

The CHH IRB complies with the requirements of the following international and national guidelines. The CHH SOPs have been developed to protect the human participants in research and to ensure the integrity of the scientific data.

- World Medical Association Declaration of Helsinki (WMA-DoH)
- International Conference on Harmonisation of Technical Requirements for Registration of Pharmaceuticals for Human Use: ICH Harmonised Tripartite Guideline for Good Clinical Practice E6 (R1)
- Council for International Organization of Medical Sciences International Ethical Guidelines for Biomedical Research Involving Human Subjects (CIOMSBiomedical)
- Council for International Organization of Medical Sciences International Ethical Guidelines for Epidemiological Studies (CIOMS-Epidemiology)
- National Ethical Guidelines for Research Involving Human Participants 2022
- Department of Science and Technology (DOST) Administrative Order 001 Series of 2007 requiring ethics review of all health researches involving human participants
- Department of Science and Technology (DOST) Administrative Order 001 Series 2008 requiring all Ethics Review Committees (ERB)/Institutional Review Committees (IRB) to register with the Philippine Health Research Ethics Board (PHREB)
- Commission on Higher Education (CHED)Memorandum Order 34 Series 2007 in support of the DOST memorandum requiring all academic institutions engaged in human research to establish ethics review boards/committees.

5. Mandatory Registration

The CHH IRB is registered to operate by PHREB (Philippine Health Research Ethics Board). Current registration is as a Level III accredited hospital. It is also registered under FERCAP (Forum for Ethical Review Committees in the Asian and Western Pacific Region)

6. History of Introduction

Version No.	Date	Authors	Main change
8.01	01 March 2024	Atty. Dean Decal	Introduction to SOP as suggested
9	21 August 2024	Dr. Maria Teresa Cañete	Revised CHH IRB SOP for accreditation and survey 2nd action plan; changed Reference of NEGRIHP to version dated 2022.